

**ELK GROVE COMMUNITY SERVICES DISTRICT  
REVISED MINUTES OF A REGULAR BOARD MEETING  
Tuesday, December 16, 2003 – 6:30 p.m.  
EGCSD Administration Building**

**ATTENDANCE:**

Directors present included Gerald Derr, Doug McElroy, Elliot Mulberg, Pat Perez, and Elaine Wright. General Manager Rita Velasquez, Fire Chief Keith Grueneberg, Administrator of Parks & Recreation David Wigginton, and Administrative Services Director Jeff Ramos were also in attendance.

**A. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

1. President Perez called the meeting to order at 6:30 p.m.
2. Director Derr led the Pledge of Allegiance.

**B. ANNOUNCEMENTS/PRESENTATIONS**

1. On behalf of the Board, President Perez presented outgoing President Doug McElroy with a Plaque of Appreciation acknowledging and recognizing his leadership in 2003.
2. Kelly Crowder, Recreation Supervisor II of Leisure and Educational Programs introduced Angela Edwards, a former part-time office assistant with the Parks & Recreation Department, now working as a full-time Recreation Coordinator.
3. Priscilla Oliver, Recreation Supervisor II of Facilities, Reservations, and Concessions introduced RaeAnn Snider, Recreation Supervisor I at the Laguna Town Hall who will oversee rental responsibilities of the Laguna Town Hall, the Pavilion, and Strauss Island. Priscilla also introduced Denise Blake, an Administrative Clerk at the Town Hall, who will be assisting with the reservations of District facilities.
4. Adelay Idler, on behalf of the Elk Grove Laguna Women's Club presented a \$10,000 check to Fire Chief Grueneberg towards the purchase of a *third* thermal imaging camera for the CSD Fire Department, bringing the Women's Club fundraising efforts to date at \$30,000.
5. The Board received a presentation on "SkateBoard! – A Recreational Life Line" from Dyrice Ramirez. Mr. Ramirez thanked the CSD and the Board for supporting skate boarding in Elk Grove and stated he looks forward to forming a booster club to work with staff to develop skate board parks throughout the District.

**C. COMMUNICATIONS FROM THE PUBLIC**

1. NONE

**D. CONSENT CALENDAR**

1. The Board approved the December 2, 2003 regular Board meeting minutes. McElroy-Wright, unanimous.
2. The Board ratified payment of the November 2003 bills and payroll for the EGCSD; and received and filed the Budget Status Reports for the month of November 2003. McElroy-Wright, unanimous.
3. The Board received and filed the EGCSD Fire Department's Wellness Program Report.

4. The Board authorized the Fire Department's staff to proceed with the lease/purchase of a 2003 Braun Northwest Type III modular ambulance for relocated Fire Station 72, as included within the East Franklin Finance Plan; and authorized the General Manager to execute all the necessary documents. McElroy-Wright, unanimous.
5. The Board approved the Park Development Agreement for the East Meadows Unit 1 & 2 Project with Reynen & Bardis in the East Franklin area. McElroy-Mulberg, unanimous. Staff is to work with the City of Elk Grove's planning department and City Counsel to determine if language can be included as a condition of approval for future developments within CSD boundaries, to insure parks are completed on a timely basis based on percentage of build out. McElroy-Mulberg, unanimous.

#### **E. ADVERTISED PUBLIC HEARINGS**

1. After a brief presentation by Fred Bremerman, President Perez opened the Public Hearing at 7:33 p.m. for public comments with regards to the adoption of the Land Use and Development Plan for the Elk Grove Regional Park; adoption of Resolution No. 2003-102, Certifying the Negative Declaration for the Park; and the certification of the "Lead Agency Final Determination of Exemption from AB 3158 on the Environmental Review Fee" for the park.

With no comments received from the public, a motion was made to close the Public Hearing. McElroy-Mulberg, unanimous.

After a brief discussion, the Board adopted the updated Land Use and Development Plan for Elk Grove Regional Park, which includes a dog park sited at the west side of the park with 6-foot fencing around the dog park, a permanent restroom facility located near Strauss Island, and a new 140' X 210' multi-purpose field in place of the existing horse arena; adopted Resolution No. 2003-102, Certifying the Negative Declaration for the Park; and certified the "Lead Agency Final Determination of Exemption from AB 3158 on the Environmental Review Fee" for the park. Based on the terms of the Elk Grove Regional Park Lease Agreement with the County of Sacramento, the Board approved Staff's recommendation to forward the item to the County Park Commission in January 2004 and the County Board of Supervisors in February 2004 for their approval. McElroy-Derr, unanimous.

#### **F. PUBLIC HEARINGS**

1. NONE

#### **G. STAFF REPORTS**

1. The Board adopted Resolution No. 2003-99, granting an easement to Citizens Telecommunications Company of California to locate, construct, and maintain communication facilities within the landscape area on Laguna Springs Drive as proposed; and authorized the General Manager to execute all necessary documents. McElroy-Derr, unanimous.

#### **H. BOARD OF DIRECTORS BUSINESS**

1. Fire Committee - Director Derr - No report.
2. Parks and Recreation Committee - Director McElroy - No report.
3. Budget/Finance/Insurance Committee - Director Perez - No report.
4. Policies & Procedures Committee - Director Mulberg - No report.
5. Strategic Planning Committee - Director Wright - No report.

6. Fire Communications Board – President McElroy reported the Board is in the process of updating personnel records, redoing the classifications study, and reviewing a reorganization of the Com Center; a contract has been reached for the dispatchers; and work will continue in 2004 to update the Center’s master plan and strategic plan to include the goal of building a whole facility by 2010.
7. Senior Center Board – President Perez stated the Board met earlier this evening. Items discussed included the remodel of the existing facility and completion of the temporary modular facilities; the update of the policies and procedures manual, which should be finalized in January; and the creation of a committee to explore financial options and formation of partnerships for the 19-acre senior center site in Laguna as a result of property tax obligations, as well as legal issues and restrictions for use of the parcel.
8. Sacramento Council of Parks & Recreation – Director Derr – No report.
9. Local Agency Formation Commission (LAFCo) – Director Mulberg indicated the item with regards to compliance with incorporation issues of Laguna West to Elk Grove was pulled at the request of the City of Elk Grove and will come back to LAFCo at the February 4 meeting. The question of what role LAFCo should play was also discussed to prevent needless duplication of service by cities and special districts; it was determined policies should be developed and put in place in order for LAFCo to deal with the issue.
10. Sacramento County Treasury Oversight Committee – Jeff Ramos – No report.
11. Miscellaneous Reports – No report.
12. The Board ratified President Perez’s Committee assignments for 2004. Derr-Wright, unanimous.

**I. COMMUNICATIONS FROM THE PUBLIC**

1. NONE

**J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING**

1. Director Mulberg asked a Goals & Controls Workshop be scheduled and a Policies and Procedures Committee meeting be scheduled to establish a policy with regards to having items reviewed at Committee level, and if not reviewed by the Committee and goes straight to the Board, that the Board not take action the first time the items are heard. Rita stated that the Goals & Controls Workshop, along with the mid-year budget reports is held at the second Board meeting in February.
2. Director Mulberg also asked the establishment of fees for out-of-district participants be agendaized for a future Committee or Board meeting in January.
3. Director McElroy asked for a report as to why parks aren’t being built in a timely fashion and the impact on the District’s park construction timeline.
4. Director Wright asked for a report on the Teen Program and an update on the new tree mitigation software program.

**K. ADJOURNMENT TO EXECUTIVE SESSION**

1. The Board adjourned to an Executive Session at 8:02 p.m.

**L. EXECUTIVE SESSION**

A closed session was opened at 8:10 p.m. to discuss the following item:

1. CONFERENCE WITH LABOR NEGOTIATOR (GENERAL MANAGER) –  
Fire Management Employees Organization (MEO)  
*(Government Code Section 54957.6 – Personnel Matters)*

**M. REOPEN REGULAR MEETING**

The regular Board meeting was reopened at 8:42 p.m.

**N. ADJOURNMENT**

With no further business, President Perez adjourned the regular meeting at 8:43 p.m.

Respectfully submitted,

Rita K. Velasquez  
Secretary of the Board